Manchester Health Department
Cosmetology Establishment
Informational Forum

Monday March 11, 2019
10:00 AM to 11:00 AM
Whiton Branch Library Auditorium
100 Main St
Manchester, CT
Meeting Agenda

Introductions

Overview/Why now?

What have we done in the past?

Inspection process overview

Inspection frequency

Application process and inspection fee

Question/Answer Session
Cosmetology Inspections, Why now?

- Cosmetology inspection are **statutorily required** in Connecticut. By state law, health department **must** inspect on an annual basis.
- The DPH Commissioner and the DPH Local Health Administration have begun assessments of departments to see if they are carrying out statutorily required duties.
- A specific point, in the those assessments, was made in regards to the requirement to conduct cosmetology inspections.
- Recent NBC 30 news story highlighting the lack of inspections and health concerns.
- The health department has shown that a licensing and inspection program can be carried out in an appropriate manner balancing between public health and limiting unnecessary hardship and burden on local businesses.
Connecticut General Statutes CHAPTER 368
Sec. 19a-231. Inspection of salons.

“Salon” includes any shop, store, day spa or other commercial establishment at which the practice of barbering, as described in section 20-234, hairdressing and cosmetology, as defined in section 20-250, or the services of a nail technician, or any combination thereof, is offered and provided.

“Nail technician” means a person who, for compensation, cuts, shapes, polishes or enhances the appearance of the nails of the hands or feet, including, but not limited to, the application and removal of sculptured or artificial nails.

The director of health for any town, city, borough or district department of health, or the director’s authorized representative, shall, on an annual basis, inspect all salons within the director’s jurisdiction regarding their sanitary condition. The director of health, or the director’s authorized representative, shall have full power to enter and inspect any such salon during usual business hours. If any salon, upon such inspection, is found to be in an unsanitary condition, the director of health shall make written order that such salon be placed in a sanitary condition. The director of health may collect from the operator of any such salon a reasonable fee, not to exceed one hundred dollars, for the cost of conducting any annual inspection of such salon pursuant to this section. Notwithstanding any municipal charter, home rule ordinance or special act, any fee collected by the director of health pursuant to this section shall be used by the town, city, borough or district department of health for conducting inspections pursuant to this section.
Our definition of cosmetology for the inspection program

For the purpose of the inspection program, cosmetology establishments include all barbershops, hairdressing shops, nail salons, and other service providers including but not limited to facials, hair waxing, hair braiding, and eyebrow arching or “threading.”
What have we done in the past?

• Currently, the health department has been visiting establishments on a complaint basis but will be formalizing the process to comply with the statutorily required annual inspections.
What other towns currently license and inspect in our area?

**North Central District Health Department**
(Enfield, Ellington, East Windsor, Windsor Locks, Suffield, Vernon, Windham, and Stafford)

*License Fee*
$175 to $300 based on the number of stations

*Plan Review Fee*
$100

**Glastonbury Health Department**

*License Fee*
$100

**South Windsor Health Department**

*License Fee*
$50

**Chatham Health District**
(Colchester, East Hampton, East Haddam, Hebron, Marlborough and Portland)

*License Fee*
$100
Total Number of Cosmetology Establishments in Manchester/and Inspection Fee

*There are approximately 78 cosmetology establishments in Manchester that fall under our definition of cosmetology establishments.

Inspection fee
$100 annually
(Covers the application processing, plan review, and inspection)
Application process

- The application process will be on rolling basis over the next year starting in May 2019.
- 8 to 10 establishments will be contacted monthly starting in June 2019.
- An application will be mailed to each establishment for that month.
- The application and fee will be required prior to the inspection being scheduled and conducted.
Inspection frequency/
Certificate of Compliance

- Each cosmetology establishment will be inspected annually as long as the establishment passes the inspection. If not, a reinspection will occur to ensure compliance.

- A cosmetology establishment will also be visited if the health department receives a complaint from the public.

- A Certificate of Compliance will be provided when the establishment demonstrates reasonable compliance with the policies of the town of Manchester and applicable section of the State of Connecticut General Statues.
## Inspection Form (DRAFT)

**Manchester Health Department**

**Cosmetology Establishment Inspection**

**Establishment:**

**Address:**

### Type of Establishment:
- ☐ Annual
- ☐ Re-inspection
- ☐ Complaint
- ☐ Other

### Services Provided:
- ☐ Barber Shop
- ☐ Hairdressing
- ☐ Nail Salon
- ☐ Facials
- ☐ Waxing
- ☐ Eyebrow Threading
- ☐ Braiding

**Items marked with an "X" are out of compliance. Debited items shaded in yellow are critical violations.**

### A. Water/Sewer

<table>
<thead>
<tr>
<th>Item</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Water supply safe/adequate</td>
<td>Adequate, clean, with tight fitting doors</td>
</tr>
<tr>
<td>1. Hot and cold water under pressure</td>
<td></td>
</tr>
<tr>
<td>2. Approved method of sewage disposal</td>
<td>Covered receptacle provided exclusively for soiled linens and towels</td>
</tr>
<tr>
<td>3. No potential cross connections</td>
<td>Chemical containers properly stored and labeled</td>
</tr>
<tr>
<td>4. Restroom facilities adequate, convenient, accessible, designed, installed, clean</td>
<td>Adequate storage for cleaning supplies, cosmetology supplies and equipment.</td>
</tr>
</tbody>
</table>

### B. Storage

<table>
<thead>
<tr>
<th>Item</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Cabinets for clean linens and towels</td>
<td></td>
</tr>
<tr>
<td>2. Covered receptacle provided exclusively for soiled linens and towels</td>
<td></td>
</tr>
<tr>
<td>3. Chemical containers properly stored and labeled</td>
<td></td>
</tr>
<tr>
<td>4. Adequate storage for cleaning supplies, cosmetology supplies and equipment.</td>
<td></td>
</tr>
</tbody>
</table>

### C. Equipment and Facilities

<table>
<thead>
<tr>
<th>Item</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Adequate hand wash stations with soap and paper towels</td>
<td></td>
</tr>
<tr>
<td>2. Utility sink provided for instrument cleaning</td>
<td>Good hygienic practices, smoking prohibited</td>
</tr>
<tr>
<td>3. Floors/ walls /ceilings and attached equipment and fixtures properly constructed good repair, clean</td>
<td>Hands washed with soap and water before serving each client</td>
</tr>
<tr>
<td>4. Covered refuse container provided, clean</td>
<td>Certificate of Compliance posted</td>
</tr>
<tr>
<td>5. Outside refuse disposal area clean</td>
<td></td>
</tr>
<tr>
<td>6. Communicable disease statement posted; practice followed</td>
<td></td>
</tr>
<tr>
<td>6. Adequate storage for cleaning supplies, cosmetology supplies and equipment.</td>
<td></td>
</tr>
</tbody>
</table>

### D. Personnel

<table>
<thead>
<tr>
<th>Item</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. All personnel licensed as required by DPH, Professional licenses posted</td>
<td></td>
</tr>
<tr>
<td>2. Good hygienic practices, smoking prohibited</td>
<td></td>
</tr>
<tr>
<td>3. Hands washed with soap and water before serving each client</td>
<td></td>
</tr>
<tr>
<td>4. Certificate of Compliance posted</td>
<td></td>
</tr>
<tr>
<td>5. Residential salon separate from living/sleeping quarters</td>
<td></td>
</tr>
<tr>
<td>6. Adequate storage for cleaning supplies, cosmetology supplies and equipment.</td>
<td></td>
</tr>
</tbody>
</table>

### E. Utensils/Equipment Disinfection

<table>
<thead>
<tr>
<th>Item</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Single use items discarded after each client: Emory boards, nail files, sanding bands, drill bits, wax applicators, orange sticks, finger bowl liners</td>
<td>Clean towels or disposable paper covers used as neck strips or placed over manicure station, foot and head rests for each client</td>
</tr>
<tr>
<td>2. Approved disinfectant used in accordance with manufacturer's recommendations</td>
<td></td>
</tr>
<tr>
<td>3. Equipment and utensils cleaned and disinfected after each customer</td>
<td>Table tops, arm rests, foot rests and pedicure chairs are disinfected after each client</td>
</tr>
<tr>
<td>3. Linens and towels properly sanitized between uses</td>
<td></td>
</tr>
<tr>
<td>4. Foot spas are properly disinfected after each client and nightly</td>
<td></td>
</tr>
<tr>
<td>5. Disinfected utensils kept in sanitary containers when not in use</td>
<td></td>
</tr>
</tbody>
</table>

### Inspector:

<table>
<thead>
<tr>
<th>Person In Charge Signature:</th>
<th>Person In Charge (print):</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Inspection Date:</th>
<th>Compliance Date:</th>
</tr>
</thead>
</table>
What we’ll be looking for during an inspection?

- Water supply safe/adequate
- Hot and cold water under pressure
- Approved method of sewage disposal
What we’ll be looking for during an inspection?

- No potential cross connections

- Restroom facilities adequate, convenient, accessible, designed, installed, clean
What we’ll be looking for during an inspection?

- Cabinets for clean linens and towels are adequate, clean, with tight fitting doors.

- Covered receptacle provided exclusively for soiled linens and towels.
What we’ll be looking for during an inspection?

- Chemical containers properly stored and labeled
- Adequate storage for cleaning supplies, cosmetology supplies and equipment.
What we’ll be looking for during an inspection?

- Adequate hand wash stations with soap and paper towels
What we’ll be looking for during an inspection?

- Utility sink provided for instrument cleaning

- Floors/walls/ceilings and attached equipment and fixtures properly constructed good repair, clean
What we’ll be looking for during an inspection?

- Covered refuse container provided, clean
- Outside refuse disposal area clean
What we’ll be looking for during an inspection?

- Communicable disease statement posted; practice followed
What we’ll be looking for during an inspection?

- All personnel licensed as required by DPH
- Professional licenses posted
What we’ll be looking for during an inspection?

- Good hygienic practices, smoking prohibited
What we’ll be looking for during an inspection?

• Hands washed with soap and water before serving each client
What we’ll be looking for during an inspection?

- Certificate of Compliance posted
What we’ll be looking for during an inspection?

- Residential salon separate from living/sleeping quarters
What we’ll be looking for during an inspection?

- No animals/pets (Unless allowed by law)
What we’ll be looking for during an inspection?

- Single use items discarded after each client: Emory boards, nail files, sanding bands, drill bits, wax applicators, orange sticks

- Finger bowls have disposable liners
What we’ll be looking for during an inspection?

- Proper use of sanitizing/sterilizing techniques after thorough cleansing of implements.

  Cleaning vs. Sanitizing
  It’s not enough that you clean. The best way to reduce the risk of spreading germs is to first clean the surface, remove any stuck-on dirt and grime, and then disinfect.

  Cleaning removes the visible dirt and grime from the surface. It lowers the risk of spreading infection but it still leaves some germs behind.

  Sanitizing kills germs on the surface. By using sanitizers, you kill 99.9% bacteria and viruses and dramatically lower the risk of spreading infection.

- Table tops, arm rests, foot rests and pedicure chairs are disinfected after each client
What we’ll be looking for during an inspection?

- Prohibited items: neck dusters, powder puffs, sponges, shaving brushes, shaving mugs
What we’ll be looking for during an inspection?

- Clean towels or disposable paper covers placed over manicure station, foot and head rests for each client
What we’ll be looking for during an inspection?

- Foot spas are properly sanitized after each client
What we’ll be looking for during an inspection?

- Disinfected utensils kept in sanitary containers when not in use
- Equipment and utensils cleaned and disinfected after each customer
What we’ll be looking for during an inspection?

- Laundry facilities adequate, linens and towels properly sanitized between use
Health Concerns

- Allergic Reactions
  - From dyes and pigments
  - Reactions to chemicals used in hair & nail salons

- Infections
  - Bacterial - Methicillin-Resistant Staphylococcus aureus (MRSA) and Mycobacteria
  - Viral – Hepatitis B & C, HIV, AIDS, and other STD’s
  - Fungal - sporotrichosis, candidiasis, and zygomycosis.

- Miscellaneous
  - Blood-Borne Infections
  - Localization of skin disorders
  - Respiratory irritation/Burning eyes (Lack of ventilation)
  - Skin burns
  - Unsanitary conditions can lead to other infections
  - Human Trafficking
Nail Salon Health Concerns
Hair Salon/Barbershop Health Concerns
Questions